



Heritage Center Advisory Board Meeting
November 24, 2010

AB Members Present: Ellie Oaks-green, Kathy Houston, Auston Johnson, Velma Kleffner, Shirley Meier, Bob Millard, Meeda Smith, Ron Watts

AB Members Absent:

City Staff Present: Susan Gregory, Director

Guests Present: None

Call to Order:

Susan Gregory called the meeting to order at 10:35 a.m. and welcomed everyone.

Minutes:

The October 27, 2010 minutes were approved as written on a motion by Bob Millard and seconded by Shirley Meier.

Special Recognition, Citizen Comments:

Kathy Houston is the December volunteer of the month and will be honored at 11:45 on December 8, 2010.

Citizen Comments:

Committee Reports:

Unfinished Business:

- A. CDBG Proposal for FY 2010/2011
143 people have given to the \$30 for 30 campaign. That campaign along with other fund raising efforts have helped us reach our goal of \$30,000. We will continue with the fund raising efforts with the boutique and raffles. At the January board meeting we will discuss the total amount to be used from the Senior Fund towards this project. Director Gregory has submitted her letter of intent asking for \$70,000. She will also have to submit another bid to go along with the CDBG proposal to be submitted in February 2011.
- B. Fire/Police Committee
Kathy Houston spoke to a friend in the police department about the luncheons. He said they do know about the luncheon but if they are not on duty they are

Heritage Center Advisory Board Meeting
November 24, 2010

too busy to attend. We should continue to offer it for those who are able to attend. Dates for 2011 will be February 14, 17 & 18. Susan will send an invitation to each Fire and Police employee, the committee will decide on a table favor, who will deliver the cookies and posters and which board members can attend each day.

- C December Service Project
Contributions have been coming into the Center for the project. Bob Millard and Ron Watts have been delivering the items each week.

New Business:

- A. Board Member terms expiring

Ron Watts will be finishing his 2nd term on January 31, 2011 and will be leaving the Board. Bob Millard and Shirley Meier will be ending their first terms on January 31, 2011. They will meet with Director Gregory and let her know if they can continue to serve on the Board. We also still have a vacant position to be filled.

Director's Report:

Director Susan Gregory presented her report.

We have hired 2 part time bus drivers. Kent Woodward will be driving our regular Wednesday & Friday route and Robert Himes will be driving the trips.

The City is currently working on the budget for FY 2011/2012. The City is anticipating a shortfall of \$1.5 million dollars. A recommendation has been made for all departments to cut their budgets by 5%. That is \$31,000 for the Heritage Center. The budget cuts are not official at this time.

Events coming up and advertised in the newsletter are the Holiday Boutique on December 3 and the 30th Anniversary Celebration on January 12, 2011 from 2:30 - 5:30 p.m. This celebration will also be to thank everyone for their fund raising efforts during 2010. Susan is working on a display called "Our Story." It will feature stories from participants about when they started to attend the Center and why they like coming. She is also trying to arrange for video stories to be done.

Our cook, Calli Johnson, is taking a 6 week leave beginning the end of December. She

Heritage Center Advisory Board Meeting
November 24, 2010

is adopting a baby. We will be having Janet Rowland from the Murray Parkway Golf Course helping in the kitchen during that time. There will be no Monday meals during January.

A letter was sent to some of our volunteer families reminding them that tiles are available to purchase as a gift for their parent.

There will be no board meeting in December. The next board meeting will be held on **Wednesday, January 26, 2011 at 10:30 a.m.**

There being no further business the meeting adjourned at 11:15 a.m. on a motion by Auston Johnson.

Minutes recorded by Sharon Cantonwine.